

Hudson Community Schools Computer Loan Agreement Checklist

Please read and initial each box and sign below.

Parent Responsibilities

Your son/daughter has been issued a MacBook Air computer to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer.

- I will supervise my son's/daughter's use of the MacBook Air at home. I will discuss our family's values and expectations regarding the use of the Internet and email at home and will supervise my son's/daughter's use of the Internet and email.
- I will not attempt to repair the MacBook Air, nor will attempt to clean it with anything other than a soft, dry cloth.
- I will report to the school any problems with the MacBook Air. I will not load or delete software from the MacBook Air. I will make sure that my son/daughter recharges the MacBook Air battery nightly.
- I will make sure my son/daughter brings the MacBook Air to school every day. I understand that if my son/daughter comes to school without his/her computer, that he/she may not be able to participate in classroom activities, and his/her grade could be affected. I agree to make sure that the MacBook Air is returned to the school when requested and upon my son's/daughter's withdrawal from Hudson Community Schools.

Student Responsibilities

Your MacBook Air is an important learning tool and is for educational purposes only. In order to take your MacBook Air home each day, you must be willing to accept the following responsibilities.

- When using the MacBook Air at home, at school, and anywhere else I may take it, I will follow the policies of the Hudson Community Schools, and abide by all local, state, and federal laws.
- I will treat the MacBook Air with care by not dropping it, getting it wet, leaving it outdoors, leaving it in a car in extreme weather conditions, or using it with food or drink nearby.
- I will not lend the MacBook Air to anyone, not even my friends or siblings; it will stay in my possession at all times.
- I will not load any software on the MacBook Air.
- I will not remove programs or files from the MacBook Air.
- I will honor my family's values when using the MacBook Air.
- I will not give personal information when using the MacBook Air.
- I will bring the MacBook Air to school every day.
- I agree that email (or any other computer communication) should be used only for appropriate, legitimate, and responsible communication.
- I will keep all accounts and passwords assigned to me secure, and will not share these with any other students.
- I will not attempt to clean or repair the MacBook Air.
- I will recharge the MacBook Air battery each night.
- I will return the MacBook Air when requested and upon my withdrawal from Hudson Community Schools.
- I will place the MacBook Air in its protective bag when not in use and when it is being moved.
- I will place my laptop in a secure location when not in use (locked up when possible).

The undersigned acknowledge the failure to timely return the MacBook Air when scheduled or when requested shall result in liability by both parent and child for the value of the MacBook Air. The parties acknowledge the value of the MacBook Air shall be \$1,100.00. Parents are signing this agreement as guarantors for their child.

Parent/Guardian Name: _____ Student/Borrower: _____

Parent/Guardian Signature: _____ Parent Phone: _____

